

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

		Comments
Consistent with School Board Policy	YES	
Consistent with Florida, federal and local laws	YES	

Contract Terms:

		Comments
Term (Duration of Contract)	July 1, 2006- June 30, 2007	
Termination Clause		
Insurance /Liability Issues/ Indemnification		Risk Management should review and approve all insurance clauses.
Regulatory issues	No.	
Confidentiality Provision	No.	The Contractor will not receive confidential student information.
Warranties	No.	
Labor Issues		The Labor Relations Department should review any issues.
Disclaimers	N/A	
Governing Law & Venue		Apply relevant statutes.

Business Principles:

		Comments
Sound Business Principles	Yes.	
Reasonableness of Fees		Please refer to Budget (\$32,956.20 per semester).
Payment Terms -Lump sum, installments -Payment Due dates -Late fees		Please refer to Budget (\$32,956.20 per semester).

Other Issues:

		Comments
Conflict of Interest Disclosures	None	
Non-Negotiable Issues	No.	
Miscellaneous Issues	None	
Appropriate Departmental Sign-off		

Special Considerations: _____

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

By: [Signature] 5/22/06
Attorney (Name and Date)